

## RECITAL

### WINTER RECITAL

ACDA students have the opportunity to showcase what they've learned so far at the Winter Recital in December.

### SPRING RECITAL

ACDA students have the opportunity to perform in the annual Dance Recital. Each student will receive 2 free tickets. Children under 10 are free. Additional tickets will be available for purchase prior to the recital as well as at the door. All proceeds of ticket sales go to the operation of The Arts Castle and ACDA.

### RECITAL FEE

A recital fee of \$95 per class is due by Nov. 16. Recital fees received before Sep. 30 receive a \$10 discount. Recital fees received after Nov. 16 will result in a late fee equal to increased costume shipping charges. Recital fees help to defray costume, venue, and promotion costs associated with the recital, and are not refundable after costumes are ordered. Participation in recital is dependent upon all fees being paid by May 1.

## T-SHIRTS

Thanks to the generosity of an anonymous donor, each student enrolled in ACDA will receive a free t-shirt ordered in October

## DRESS CODES

### BALLET

- Full footed ballet tights (pink)
- Short-sleeved high back leotard (black)
- Split sole ballet shoes (ballet pink)
- No skirts, tutus, shorts, leggings, or t-shirts
- Boys are permitted to wear ballet leggings (black) with a shirt (black) and ballet shoes (black)

### TAP

- Nude transition tights (light suntan)
- Short-sleeved high back leotard (black)
- Leggings (any length are permitted) (black)
- Shorts - dancers must wear tights under shorts (black)
- Beginner tap: no-tie-Mary Jane tap shoes (black)
- All other tap class levels: see teacher recommendation
- Any Arts Castle Dance Academy t-shirt

### COMBO CLASS

- Full footed ballet tights (pink)
- Short-sleeved high back leotard (black)
- Skirt (black, white, or pink)
- Leggings (any length are permitted) (black)
- Shorts - dancers must wear tights under shorts (black)
- No-tie-full-sole ballet shoe (ballet pink)
- No-tie-Mary Jane tap shoes (black)
- Boys are permitted to wear leggings or shorts (black) with a shirt (black or white)

## CLASS CANCELLATIONS

Early registration helps insure that classes will run. Registration continues until classes are filled or the Sept. registration deadline passes. We may accept late registrations for classes that have already met our minimum registration requirements. The Arts Castle reserves the right to cancel classes or substitute teachers if the need arises. Classes that do not meet minimum enrollment may be canceled. We will try to place students in comparable classes. If no arrangement can be made, a pro-rated refund will be issued.

### INCLEMENT WEATHER

Class cancellations due to inclement weather will be announced on social media. We will also leave a message on The Arts Castle's voicemail; call (740)369-2787. Schools may be closed but The Arts Castle may be open (or vice versa). Check to be sure.

### MAKE-UP CLASSES

Make-up classes for classes canceled by The Arts Castle due to inclement weather or other reasons will be rescheduled. Students who would like to make up classes they missed should discuss options for attending other classes with their teacher.

### TUMBLING

- Nude transition tights (light suntan)
- Short-sleeved high back leotard (black)
- Leggings (any length are permitted) (black)
- Shorts - dancers must wear tights under shorts (black)
- No shoes are allowed on the mats
- No t-shirts or baggy clothing permitted

### JAZZ

- Nude transition tights (light suntan)
- Short-sleeved high back leotard (black)
- Leggings (any length are permitted) (black)
- Shorts - dancers must wear tights under shorts (black)
- Beginner jazz class: jazz shoes (carmel)
- All other jazz class levels: turning shoes (nude)
- Any Arts Castle Dance Academy t-shirt

### MUSICAL THEATER

- Nude transition tights (light suntan)
- Short-sleeved high back leotard (black)
- Leggings (any length are permitted) (black)
- Shorts - dancers must wear tights under shorts (black)
- Any length dance skirt (any color)
- Junior Musical Theater class: jazz shoes (carmel)
- Senior Musical Theater class: turning shoes (nude)
- Character shoes (nude)
- Any Arts Castle Dance Academy t-shirt

## CLASS POLICIES

### ATTENDANCE

To participate in recitals, dancers must attend 70% of their classes.

### CLASS OBSERVATION

Arts Castle Dance Academy (ACDA) and Pre-Academy classes are structured as teacher-child classes. To avoid distractions, we encourage parents to wait outside the ballroom. We welcome them to participate in our parent participation class.

For Pre-Academy classes, we strive to support healthy parent-child separation. Parents may be invited into the ballroom at the teacher's discretion to support this goal. Families are invited to observe class on the last day of the session.

### CLASS ETIQUETTE

To maintain safety and enjoyment, we ask dancers:

- Be respectful of one another and their instructors
- Arrive on time & prepared for class
- Turn cell phones off
- Wear minimal jewelry
- Bring a spill-proof water bottle
- Not chew gum
- Observe the dress code. Including proper attire & shoes,
- hair pulled back (high to a mid bun or mid to low ponytail.)

### LYRICAL

- Beginner lyrical - convertible ballet tights (pink)
- Nude transition tights (light suntan)
- Short-sleeved high back leotard (black)
- Leggings (any length are permitted) (black)
- Shorts - dancers must wear tights under shorts (black)
- Beginner lyrical class: Hanami shoe (pink)
- All other levels lyrical classes: turning shoes (nude)
- Any length dance skirt (any color)
- Any Arts Castle Dance Academy t-shirt

### COMPANY CLASSES

- Nude transition tights (light suntan)
- Short-sleeved high back leotard (black)
- Leggings (any length are permitted) (black)
- Shorts - dancers must wear tights under shorts (black)
- Junior Company class: jazz shoes B80 (carmel)
- Senior Company class: turning shoes (nude)
- Any Arts Castle Dance Academy t-shirt

## REGISTRATION & PAYMENT

Registration is on a first-come, first-served basis, and advance registration is necessary. Students are not registered and may not attend class until the office receives at least the first monthly installment (though we encourage you to pay for the full year to receive a 10% discount) and a completed Health/Permission form.

To register, students may:

**MAIL** payment and form to The Arts Castle  
190 W. Winter St., Delaware, OH 43015.

**VISIT** The Arts Castle with payment  
(check, cash or Visa/MasterCard/American Express)  
and fill out form during office hours (M-F, 9 a.m. - 5 p.m.)

## PAYMENT

We strongly encourage using our automatic payment plan. This can be set up at the beginning of the year and makes it simple and easy for all.

Or cash, checks payable to The Arts Castle, Visa, MasterCard or American Express are accepted.

## REFUNDS

If a student withdraws from classes, we request a written notice of withdrawal, including reasons, so we can consider making changes that might benefit our continuing students. Tuition will be refunded only if written notice of withdrawal is received by our office. The amount refunded will reflect classes not taken after the postmark date on the written notice. Any discounts given for full-year payments will no longer apply since the terms of the discount were not fulfilled. Recital fees are not refundable once costumes have been ordered, but withdrawn students may pick up their costume once they have arrived.

## SCHOLARSHIPS

Scholarships are available. Forms are available at The Arts Castle or online at [www.artscastle.org](http://www.artscastle.org) in early August. Please submit scholarship application by Aug. 22.

## WAIVER

By registering, you hereby grant and give this organization the right to use your photograph or your child's photograph or image with or without your name or your child's name, both singly and in conjunction with other persons or objects, for any and all purposes including, but not limited to, private or public presentation, advertising, publicity, and promotion.

Also, you hereby, for yourself, your heirs, executors, and administrators, waive and release any and all rights and claims for damages you or your child may have against this organization, representatives, successors, and assigns for any and all injuries suffered by yourself or your child during any activity sponsored by these groups.

## CLASS FEES

Arts Castle Dance Academy curriculum is designed to cover 32 weeks of material and culminate in our annual Spring Recital. The fee reflects this yearly commitment. Thus, we do not prorate on a monthly basis. We encourage students to pay for the year by Sept. 30 or to sign up for monthly automatic payment plan. However, for some families, a monthly payment plan is the preferred option. Should a student choose the monthly installment schedule, payments are due by the first of the month from Sept. through May. A \$10 fee will be added to all payments not received by the 5<sup>th</sup> of the month. Students with an unpaid balance at the end of the month will be subject to removal from the class. We encourage families to contact us before the first of the month if payment difficulties arise so that we can work together to overcome financial hardships. Students who remit full payment for the year by Sept. 30 will receive a 10% discount off the listed price. Students may also choose to remit installment payments on a monthly basis for 9 months beginning Sept. 1.

## ARTS CASTLE DANCE ACADEMY CLASS FEES

|            |      |
|------------|------|
| 60 minutes | \$65 |
| 45 minutes | \$55 |
| 30 minutes | \$45 |

Arts Castle Dance Academy class fees are excluded from the Arts Castle membership discount. However, the Arts Castle offers discounts for multiple classes per household. A household is defined as persons who live at the same address for more than half of the year.

A discount will be given to dancers taking multiple classes. A \$5 discount off will apply to the second class. Any class after the 2<sup>nd</sup> will be \$10 off the original price.

## EXAMPLE

The Smiths have 2 dancers. Alli Smith takes one 30 minute class and one 45 minute class. Drew Smith takes two 30 minutes classes.

$\$45 + \$55 + \$45 + \$45 = \$190 - \$35 \text{ discount } (\$5 \text{ off } 1^{\text{st}} \text{ class} + \$10 \text{ off } 2^{\text{nd}} \text{ class} + \$10 \text{ off } 3^{\text{rd}} \text{ class} + \$10 \text{ off } 4^{\text{th}} \text{ class}) = \$155/\text{month}$

Their total yearly commitment, if they pay monthly, would be \$155 multiplied by 9 months. If they pay for the full year by Sept. 30, they would save 10%, which in this case, is \$139.50.



190 W. Winter Street | Delaware, OH 43015  
(740)369-2787 | [www.artscastle.org](http://www.artscastle.org) |

## THE ARTS CASTLE

# DANCE ACADEMY

2022-2023

Tour The Arts Castle,  
talk to Arts Castle Dance Academy Instructors,  
register for classes, and learn everything you  
need to know for your first day of dance class!



## OPEN HOUSE

Thursday, Aug. 4 | 4 PM – 8 PM

Friday, Aug. 5 | 4 PM – 8 PM

Saturday, Aug. 6 | 8 AM – 12 PM

**QUESTIONS?** Contact The Arts Castle

190 West Winter Street | Delaware, OH 43015

(740)369-2787 | [www.artscastle.org](http://www.artscastle.org) |

[dance.artscastle@gmail.com](mailto:dance.artscastle@gmail.com) for class questions  
[office.artscastle@gmail.com](mailto:office.artscastle@gmail.com) for general questions

A special thank you for supporting The Arts Castle to:

